

ABILITIES FINANCE

Internal Governance & Operational Control

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WITHDRAWAL HANDLING PROCEDURE

Policy Objective: Standardizes the processing of lender withdrawal requests to ensure liquidity management and accurate accounting.

1. Request Intake

All requests must be submitted via the official Withdrawal Request Form. Informal requests (text, phone, email without the form) will not initiate the processing timeline.

2. Liquidity Assessment

Determine if sufficient unencumbered capital exists to fund the request immediately. If capital is locked in open positions, determine the orderly unwinding schedule to free the required funds without damaging pool performance.

3. Processing Timeline

Standard processing: 3 to 7 business days.
Stressed market processing: Up to 30 days, as permitted by the Promissory Note.

4. Execution and Confirmation

Funds are transferred via the method specified on the request form.

A Withdrawal Confirmation is issued immediately upon transfer, and the Lender's principal balance is updated in the ledger.

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